YADAVINDRA PUBLIC SCHOOL, PATIALA

Stadium Road, Patiala, Punjab - 147001 | Phone: 0175-2212383

TENDER NOTICE / CALL FOR QUOTATIONS

Subject: Invitation of Sealed Quotations for Supply of Souvenirs, Jubilee Mementos, Executive Gift Sets, Jute Bags & Sports Trophies for Annual Sports Day & OYS Matches 2026.

Sealed quotations are hereby invited from reputed manufacturers, suppliers, and authorized firms for the design, fabrication, and supply of customized souvenirs, jubilee mementos, executive gift sets, jute bags, and sports trophies for the upcoming **Annual Sports Day (04 & 05 November 2026)** and **Old Yadavindrians' Society (OYS) Matches** at Yadavindra Public School, Patiala.

SCHEDULE OF REQUIREMENTS & BILL OF QUANTITIES (BOQ):

S. No.	Item Description	Specifications & Approved Design Ref.	Estimated Qty required	Quoted Rate (Incl. GST)
1.	**Silver Jubilee Memento (25 Years)**	Premium wooden pedestal memento with custom engraved '25', YPS building facade, school crest & batch inscription (Ref. Specimen 1).	**75 Nos.**	Rs. _____
2.	**Golden Jubilee Memento (50 Years)**	Premium wooden pedestal memento with custom engraved '50', YPS building facade, school crest & batch inscription (Ref. Specimen 2).	**31 Nos.**	Rs. _____
3.	**Executive Diary & Pen Gift Set**	Hardbound dual-tone magnetic planner diary, metal roller pen, and leather-finish metallic keychain in premium box, crest branded (Ref. Specimen 3).	**150 Nos.**	Rs. _____
4.	**Customized Jute Bag**	Heavy-duty eco-friendly jute bag with padded handles, zipper & fine screen-printing of YPS crest & event details.	**150 Nos.**	Rs. _____
5.	**OYS Basketball Match Trophy**	Classic polished nickel/silver cup trophy with dual scroll handles mounted on polished wooden base with engraving plate (Ref. Specimen 4).	**01 No.**	Rs. _____
6.	**OYS Cricket Match Trophy**	Fluted tall grand silver trophy with diamond-textured risers mounted on stepped black pedestal with engraving plate (Ref. Specimen 5).	**01 No.**	Rs. _____

ANNEXURE: APPROVED DESIGN SPECIMENS & REFERENCE PHOTOS

Part A: Jubilee Souvenirs & Executive Gift Set



Specimen 1: Silver Jubilee (25 Yrs)
Qty: 75 Nos.



Specimen 2: Golden Jubilee (50 Yrs)
Qty: 31 Nos.



Specimen 3: Executive Diary Set
Qty: 150 Nos.

Part B: Old Yadavindrians' Society (OYS) Sports Match Trophies



Specimen 4: OYS Basketball Match Trophy
Qty: 01 No.



Specimen 5: OYS Cricket Match Trophy
Qty: 01 No.

TERMS AND CONDITIONS:

1. **Submission Mode:** Quotations must be submitted in a sealed envelope superscribed 'QUOTATION FOR SOUVENIRS, JUBILEE MEMENTOS & SPORTS TROPHIES - 2026' addressed to the Headmaster, Yadavindra Public School, Patiala.
2. **Due Date & Time:** The sealed quotation along with sample material proof must reach the School Office on or before 19 October 2026 up to 02:00 PM.
3. **Price Competitiveness & Taxes:** Quoted rates must include all taxes (GST), custom crest engraving/screen-printing, packaging, and F.O.R. School Campus, Patiala.
4. **Delivery Schedule:** Strict delivery timeline must be adhered to. Entire supply must be delivered at the school campus on or before 31 October 2026.
6. **Right of Acceptance:** The School Management reserves the right to accept or reject any quotation without assigning any reason.