

YADAVINDRA PUBLIC SCHOOL, PATIALA
NOTICE INVITING TENDER (NIT) / CALL FOR QUOTATION

Subject: Call for Quotation for the Supply of Branded Dairy Products and Gluten-Free Atta for School Mess (Six-Month Contract)

[School Name] invites sealed quotations from registered suppliers, authorized distributors, and wholesale agencies for the regular supply of specified dairy products and gluten-free flour for the School Mess. The contract will be awarded for a fixed period of **six (6) months**.

1. Scope of Supply

Interested vendors are requested to quote their most competitive rates for the following premium brand items. Rates must be quoted on the vendor's official letterhead.

S.No.	Item Description	Approved Brand(s)	Unit	Rate per Unit (INR)
1	Fresh Paneer	Verka	Kg	
2	White Butter	Amul	Kg	
3	White Butter	Verka	Kg	
4	White Butter	Nutralite	Kg	
5	Gluten-Free Atta	Wheafree	Kg	

(Note: Bidders are required to provide net rates inclusive of all taxes, GST, transportation, and loading/unloading charges. Deliveries are F.O.R. School Mess.)

2. Contract Duration

The supply contract shall remain valid for a period of **six (6) months** from the date of the formal award of the work order. The contract may be extended for a further period based on satisfactory vendor performance and mutual agreement.

3. Key Terms & Conditions

- **Quality Assurance:** All supplied items must strictly adhere to the specified brands. Products must be fresh, appropriately sealed, and clearly display manufacturing and expiry dates. Near-expiry products will not be accepted.
- **Cold Chain Compliance:** The supplier must ensure that Paneer and White Butter are transported and delivered maintaining the required refrigeration and cold-chain standards to prevent spoilage.
- **Delivery Schedule:** Deliveries must be made directly to the School Mess premises on designated delivery days (schedule to be finalized post-award).
- **Rate Firmness:** The quoted rates must remain stable and fixed for the entire six-month

duration of the contract, irrespective of market fluctuations or inflation.

- **Rejection of Goods:** The School Mess Committee reserves the right to reject any consignment that does not meet quality standards, brand specifications, or temperature requirements at the supplier's own cost and risk.

4. Mandatory Document Submission

Bidders must submit their sealed quotations containing the following documents:

1. The rate quotation in the format provided above, printed on the company letterhead and duly signed.
2. A signed and stamped copy of this tender document acknowledging acceptance of all terms.
3. Copy of a valid FSSAI License.
4. Copy of GST Registration Certificate and PAN Card.
5. Proof of authorized distributorship for the requested brands (if applicable).

5. Submission Deadline

All quotations must be submitted in a sealed envelope prominently marked "**Quotation for Mess Supplies - Dairy & Gluten-Free Atta**" and addressed to the undersigned.

- **Last Date of Submission:** October 12, 2026, by 2:00 PM

The school management reserves the right to accept or reject any or all quotations, in whole or in part, without assigning any reason thereof.